

Ontario-Montclair School District
Regular Meeting of the Board of Trustees

AGENDA

Thursday, November 21, 2024

Central Language Academy
415 East G Street
Ontario, California 91764

Closed Session: 5:30 P.M.
Open Session: 6:00 P.M.

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Flora Martinez
Elvia M. Rivas



Mission Statement

The Ontario-Montclair School District (OMSD) is committed to providing a world-class education to all students in safe, respectful, culturally responsive, and welcoming environments that value and empower students, staff, and families to be successful in a dynamic global society by cultivating college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair (OMSD) se compromete a brindar a nuestros estudiantes una educación de clase mundial en un ambiente escolar seguro, respetuoso, de competencia cultural y acogedor que valoren y empoderen a los estudiantes, al personal y las familias para que tengan éxito en una sociedad global dinámica y cultiven alianzas con las universidades, en su profesión y con la comunidad.

"Our Community, Our Children, Our Commitment, Our Future"



Ontario-Montclair School District

Board of Trustees

Elvia M. Rivas - President
Sonia Alvarado - Vice President
Kristen Brake - Clerk
Sarah S. Galvez - Member
Flora Martinez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Cabinet

Robert F. Gallagher, Assistant Superintendent, Learning & Teaching
Phil Hillman, Chief Business Official, Business Services
Dr. Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity
Dr. Hector Macias, Deputy Superintendent, Human Resources
Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making body, elected by Trustee Areas¹. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The Board President, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the Superintendent.

1. Comments from Visitors

**Yellow
speaker slip
to be turned
in before
Recognitions/
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

¹Candidates for the District's Board of Education will need to reside within a specific geographic area of the District called a "Trustee Area" and candidates will be elected only by the voters of that Trustee Area.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to five minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **20 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 20-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The District hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Board of Trustees no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que utiliza el método de "Área de Fideicomisarios"¹. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

**La hoja amarilla
para dirigirse a la
mesa directiva
debe ser
entregada antes
de los
Reconocimientos/
Presentaciones**

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

¹Significa que los miembros de la mesa directiva deben tendrán que residir dentro de un área geográfica específica del Distrito llamada "Área de Fideicomisarios" y los candidatos serán elegidos sólo por los votantes de esa Área fideicomisaria.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cinco minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **20 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 20 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, November 21, 2024

Meeting Location: Central Language Academy • 415 East G Street, Ontario, California 91764

A G E N D A

For assistance with clarification or language translation of a specific Board Meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session.

Accessibility-Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should **contact the Superintendent's Office, at (909) 418-6445**, as soon as possible, but **at least two days before** the meeting date.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 5:30 PM
CALL TO ORDER

COMMENTS FROM THE PUBLIC

CLOSED SESSION

BOARD OF TRUSTEES

____ **Mrs. Alvarado**
____ **Mrs. Brake**
____ **Ms. Galvez**
____ **Mrs. Martinez**
____ **Ms. Rivas**

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

2. Conference with Legal Counsel

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*
- One (1) Case

3. Negotiations/Public Employee Evaluations

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*

Agency Negotiator: Hector Macias, Deputy Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 6:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ADOPTION OF AGENDA

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

E. RECOGNITIONS/PRESENTATIONS

1. Results of the 2024 California Assessment of Student Performance and Progress (CAASPP) as Presented by Robert F. Gallagher, Assistant Superintendent, Learning & Teaching: **Presentation** (Ref. E 1.1-2)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC.

The Board values and encourages members of the public to make public comments during its meetings. All individual comments shall be limited to five (5) minutes with a maximum time of 20 minutes per topic of discussion, unless the time limits are waived by action of the Board.

In order to ensure non-English speakers, receive the same opportunity to address the Board, any member of the public who utilizes a translator, shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously.

Please remember that comments on items not listed on the agenda cannot be responded to during the meeting, but Board Members carefully listen to those comments and those comments often become part of the discussion of future Board meetings.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

a. Superintendent's Office

- a1. Thursday, November 7, 2024 Regular Meeting Minutes of the Board of Trustees:
Approval (Ref. a 1.1-5)

Superintendent's Office (Continued)

- a1. Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed: **Approval**
(Additional Supporting Information Available Under Separate Cover)
(Ref. a 2.1-3)

Superintendent's Office

BP 0410: Nondiscrimination in District Programs and Activities
BP & AR 0450: Comprehensive Safety Plan
BP & AR 0460: Local Control and Accountability Plan
BP 0470: COVID-19 Mitigation Plan (**DELETE**)
BP 0500: Accountability
BP & AR 0510: School Accountability Report Card
BP 0520: Intervention in Underperforming Schools
AR 1220: Citizen Advisory Committees
AR & Exhibit (1 & 2) 1312.4: Williams Uniform Complaint Procedures
BP 1431: Waivers

Business Services

AR 3350: Travel Expenses
BP & AR 3516: Emergencies and Disaster Preparedness Plan
AR & Exhibit 1 3517: Facilities Inspection
BP & AR 3550: Food Service/Child Nutrition Program
BP & AR 3551: Food Service Operations/Cafeteria Fund
BP & AR 3553: Free And Reduced-Price Meals

Human Resources

BP & Exhibit 1 4040: Employee Use of Technology
BP 4112.9; BP 4212.9, BP 4312.9: Employee Notifications
Exhibit (1) 4112.9; 4212.9; 4312.9: Employee Notifications
BP 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System)
BP & AR 4119.11; 4219.11; 4319.11: Sex Discrimination and Sex-Based Harassment
AR 4119.12; 4219.12; 4319.12 : Title IX Sex Discrimination and Sex-Based Harassment
Complaint Procedures
E(1) 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment
Complaint Procedures
BP & AR 4127; 4227; 4327: Temporary Athletic Team Coaches
BP & AR 4157; 4257; 4357: Employee Safety
AR 4157.1; 4257.1: Work Related Injuries
AR 4161.1; 4261.1; 4361.1: Personal Illness/Injury Leaves
BP & AR 5126: Awards for Achievement
BP 5141.21: Administering Medication and Monitoring Health Conditions
BP & AR 5144.1: Suspension and Expulsion/Due Process
AR 5144.2: Suspension and Expulsion/Due Process (Student with Disabilities)
BP & AR 5145.3: Nondiscrimination/Harassment
BP & AR 5145.7: Sex Discrimination and Sex-Based Harassments
AR & Exhibit (1) 5145.71: Title IX Discrimination and Sex-Based Harassment Complaint
Procedures
BP 5146: Married/Pregnant/Parenting Students
BP 5147: Dropout Prevention

Learning & Teaching

BP & AR 6112: School Day
BP 6142.92: Mathematics Instruction

b. Business Service

b1. Acceptance of Warrant Registers AP 2425-1121: **Approval** (*Additional Supporting Information Available Under Separate Cover*)

b2. Purchase Orders 453492 – 453746: **Approval** (*Additional Supporting Information Available Under Separate Cover*)

b3. Purchasing and Contracts Report (PCR) 2425-06: **Approval** (Ref. b 3.1-4)

b4. Acceptance of Gifts/Donations Report: GDR 2425-05: **Approval** (Ref. b 4.1-2)

b5. Adoption of Resolution 2024-25-58, Self-Certifying Increased Federal Micro-Purchase Threshold: **Approval** (Ref. b 5.1-6)

c. Human Resources

c1. Certificated Personnel Recommendations Report #CERT2425-1121: **Approval** (Ref. c 1.1-3)

c2. Classified Personnel Recommendations Report #CLA2425-1121: **Approval** (Ref. c 2.1-5)

c3. Revised Substitute Pay Rate, Effective January 1, 2025: **Approval** (Ref. c 3.1-2)

d. Learning & Teaching: None

e. SELPA: NONE

H. DISCUSSION/ACTION/PUBLIC HEARING

Superintendent's Office

H1. Set December 19, 2024 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees: **Approval** (Ref. H 1.1-2)

Moved _____ Seconded _____ Vote _____

SA: _____ KB: _____ SG: _____ FM: _____ ER: _____

I. CALL OUT OF CLOSED SESSION ACTIONS

J. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

K. COMMENTS AND REPORT BY SUPERINTENDENT-

L. INFORMATION/ANNOUNCEMENTS

L1. Proposed Calendar of Dates for the Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2025 Calendar Year: **Information** (Ref. L 1.1-2)

INFORMATION/ANNOUNCEMENTS (Continued)

L2. Holiday Closures: All school will be closed November 25 – 29, 2024 and District offices are closed November 27 – 29, 2024 in observance of the Thanksgiving Holiday.

L3. Future Agenda Items

(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

L4. Next Regular Board Meeting:

**December 19, 2024 at 6:00 PM (Open Session)* PENDING BOARD APPROVAL
Central Language Academy - 415 East G Street, Ontario, CA 91764**

Time and location may change. *Please refer to the posted Agenda or visit our District website, 72-hours prior to the Board Meeting.

M. ADJOURNMENT

Moved _____ **Seconded** _____ **Vote** _____

SA: _____ **KB:** _____ **SG:** _____ **FM:** _____ **ER:** _____

Time: _____

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The District hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting Irma Sanchez at (909) 418-6445 to make arrangements to view these records.

Recognitions/Presentations

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Results of the 2024 California Assessment of Student Performance and Progress (CAASPP)**

REQUESTED ACTION

Receive for information the presentation on the Results of the 2024 California Assessment of Student Performance and Progress (CAASPP) as presented by Robert F. Gallagher, Assistant Superintendent, Learning & Teaching.

BACKGROUND INFORMATION

The District has received the 2024 California Assessment of Student Performance and Progress (CAASPP) results. Similar to class assignments and report cards, assessments are one gauge of student progress and provide information to schools, teachers, and parents on students' performance against California's challenging goals for learning. English Language Arts (ELA) results include information about the students' performance in the areas of reading, writing, listening, and research. The mathematics results include information about the students' performance in problem solving, concepts and procedures, and in communicating mathematical reasoning.

Students in grades third through eighth completed the CAASPP assessment in English Language Arts (ELA) and Mathematics. Each assessment consists of two parts; computer adaptive section and performance task. The computer adaptive portion of the test assesses student performance at each response to a question presented. In ELA, the performance task portion requires students to read an unfamiliar text and produce an extended written response. For Mathematics, the performance task portion requires the students to solve a real-world problem, synthesizing information and presenting an analytical response with supporting reasoning. Scores from the computer-adaptive and performance tasks are combined to generate a single numerical score for each student, placing them within one of four performance bands: "Standards Exceeded," "Standards Met," "Standards Nearly Met," or "Standards Not Met."

"Standards Exceeded" or "Standards Met" indicate "Mastery." Scores are reported to school districts across California, showing the percentage of students in each performance band at each grade level.

For students in grades fourth through eighth, the 2024 CAASPP student score report will reflect two or three years of progress on the CAASPP. These scores will guide discussions among parents and teachers, and assist teachers and schools to adjust instruction to meet student needs. The District continues to show growth outpacing that of San Bernardino County, California, and regional districts in both English Language Arts and Mathematics.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching

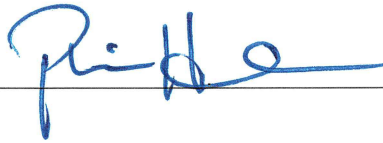


Results of the 2024 California Assessment of Student Performance and Progress (CAASPP)
November 21, 2024

FINANCIAL IMPLICATIONS

None for this presentation.

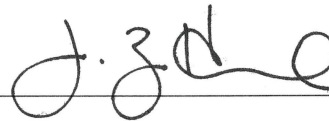
Reviewed by: Phil Hillman, Chief Business Official

A handwritten signature in blue ink, appearing to read "Phil Hillman", written over a horizontal line.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept the presentation on the 2024 California Assessment of Student Performance and Progress (CAASPP).

Approved by: James Q. Hammond, Superintendent

A handwritten signature in blue ink, appearing to read "J. Q. Hammond", written over a horizontal line.

Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Minutes of the November 7, 2024, Regular Meeting of the Board of Trustees

REQUESTED ACTION

Approve the Minutes of the November 7, 2024, Regular Meeting of the Board of Trustees.

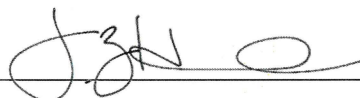
BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees held on November 7, 2024.

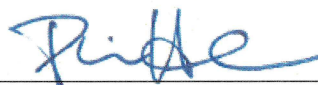
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

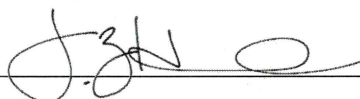
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on November 7, 2024.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING

Thursday, November 7, 2024
MINUTES

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:30 PM by President Elvia M. Rivas.

ROLL CALL

Trustees Present: Elvia M. Rivas, President; Sonia Alvarado, Vice President; Kristen “Kris” Brake, Clerk; and Trustees Sarah S. Galvez and Flora Martinez.

Administrators Present: Dr. James Q. Hammond, Superintendent; Robert F. Gallagher, Assistant Superintendent (Learning & Teaching); Dr. Alana Hughes-Hunter, Assistant Superintendent (SELPA & Equity); Dr. Hector Macias, Deputy Superintendent (Human Resources) and Irma Sanchez, Executive Assistant to the Superintendent. Phil Hillman, Chief Business Official (Business Services) was absent.

COMMENTS ON CLOSED SESSION ITEMS

No comments made.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Brake, seconded by Trustee Galvez, the Board entered into Closed Session at 5:30 PM by unanimous vote of 5-0-0 by the Board of Trustees.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:03 PM.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Pledge of Allegiance was led by Sarah S. Galvez, Board Member.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Galvez and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Adoption of Agenda**, by unanimous vote of 5-0-0 by the Board of Trustees.

E. RECOGNITIONS/PRESENTATIONS:

Presentation on the California Community Schools Partnership Program as Presented by Robert F. Gallagher, Assistant Superintendent, Learning & Teaching and Cara Molina, Executive Director, Health & Wellness Services.

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC:

Regina Purcell expressed gratitude to the Board for their support and also shared about her concerns related to the limited resources for newcomer students. Ms. Purcell noted that previous support systems, had been successful and urged the Board to consider reinstating more robust support to help these students succeed academically.

Tracy Lee Taylor, identified herself as president of the OMTA and representing approximately 1,300 staff members. Ms. Taylor shared her concerns about benefits funding and disparities in health insurance costs compared to last year. Ms. Taylor shared that while top administrators receive fully paid benefits, lower-wage employees face higher costs. Ms. Taylor acknowledged that due to low COLA adjustments and budget constraints, salaries would not increase this year.

Trudy Cowan represented OMSD teachers. Ms. Cowan expressed her concerns on the tight deadline of only five days to submit grades after the trimester closes in early October. Ms. Cowan also shared concerns about the challenges of inflation, rising grocery costs, and increasing health insurance expenses, which significantly impact staff. Ms. Cowan requested the District's consideration for additional support with health benefits.

G. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Brake, seconded by Trustee Martinez, the Board of Trustees **APPROVED, Consent/Information**, by unanimous vote of 5-0-0 by the Board of Trustees.

a. Superintendent's Office

APPROVED, Agenda Item a1, Thursday, October 3, 2024 Regular Meeting Minutes of the Board of Trustees;

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers AP 2425-1107 (*Additional Supporting Information was Available Under Separate Cover*);

APPROVED, Agenda Item b2, Purchase Orders 452859 – 453491 (*Additional Supporting Information was Available Under Separate Cover*);

APPROVED, Agenda Item b3, Purchasing and Contracts Report (PCR) 2425-05;

APPROVED, Agenda Item b4, Acceptance of Gifts/Donations Report: GDR2425-04;

APPROVED, Agenda Item b5, Rejection of Liability Claim 2023-24-011;

APPROVED, Agenda Item b6, Adoption of Resolution 2024-25-54, Authorization to Participate in the Zero Emission School Bus and Infrastructure (ZESBI) Incentive Project;

APPROVED, Agenda Item b7, Budget Adjustments – September 2024;

c. **Human Resources:**

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report #CERT2425-1107;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLA2425-1107;

APPROVED, Agenda Item c3, 2025 – 2026 Ontario-Montclair School District School Year Calendar;

APPROVED, Agenda Item c4, Adoption of Resolution 2024-25-55, Recognizing December 2, 2024 as California Day of the Special Educator;

APPROVED, Agenda Item c5, Revised Job Description for Director of Information Services;

APPROVED, Agenda Item c6, Provisional Internship Permit for Alyssa Roman;

APPROVED, Agenda Item c7, Provisional Internship Permit for Danwa Chen;

APPROVED, Agenda Item c8, Provisional Internship Permit for Jingjing Mai;

d. **Learning & Teaching:**

APPROVED, Agenda Item d1, Ontario-Montclair School District School Sponsored Overnight Field Trip List FT2425-03;

APPROVED, Agenda Item d2, Ontario-Montclair School District – Sponsored Travel/Conference/Business for Non-District Employees TCB2425-03;

e. **SELPA:** None.

H. DISCUSSION/ACTION/PUBLIC HEARING:

Superintendent's Office

Upon a motion by Trustee Martinez and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H1**, First Reading, Waive Second Reading, and Adoption of Resolution 2024-25-56, Adopting a Conflict of Interest Code, by unanimous vote of 5-0-0, by the Board of Trustees.

Human Resources

Upon a motion by Trustee Martinez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item H2**, Adoption of Resolution 2024-25-57, Allowing Legal Provisions Authorizing Staff to Teach Local Assignments for the 2024 – 2025 School Year, by unanimous vote of 5-0-0, by the Board of Trustees.

Human Resources

Upon a motion by Trustee Alvarado and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H3**, Memorandum of Understanding between Ontario-Montclair School District and the Ontario-Montclair Teachers Association regarding a One-Time Incentive for Early Notifications of Retirement/Resignation, by unanimous vote of 5-0-0, by the Board of Trustees.

Human Resources

Upon a motion by Trustee Galvez and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Agenda Item H4**, Memorandum of Understanding between Ontario-Montclair School District and the California School Employees Association and its Chapter #108 regarding a One-Time Incentive for Early Notifications of Retirement/Resignation, by unanimous vote of 5-0-0, by the Board of Trustees.

Human Resources

Upon a motion by Trustee Alvarado and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H5**, One-Time Incentive for Early Notifications of Retirement/Resignation for Management and Confidential Employees, by unanimous vote of 5-0-0, by the Board of Trustees.

Human Resources

Upon a motion by Trustee Galvez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item H6**, Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association regarding Collaborative Classroom Models.

Business Services

Upon a motion by Trustee Brake and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Agenda Item H7**, Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Professional Therapist Association for Occupational Therapist and Physical Therapist Compensation Based on Caseload, by unanimous vote of 5-0-0, by the Board of Trustees.

Superintendent's Office

Upon a motion by Trustee Brake and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Agenda Item H8**, First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed (*Additional Supporting Information was Available Under Separate Cover*), by unanimous vote of 5-0-0 by the Board of Trustees.

Superintendent's Office

BP 0410: Nondiscrimination in District Programs and Activities
BP & AR 0450: Comprehensive Safety Plan
BP & AR 0460: Local Control and Accountability Plan
BP 0470: COVID-19 Mitigation Plan (**DELETE**)
BP 0500: Accountability
BP & AR 0510: School Accountability Report Card
BP 0520: Intervention in Underperforming Schools
AR 1220: Citizen Advisory Committees
AR & Exhibit (1 & 2) 1312.4: Williams Uniform Complaint Procedures
BP 1431: Waivers

Business Services

AR 3350: Travel Expenses
BP & AR 3516: Emergencies and Disaster Preparedness Plan
AR & Exhibit 1 3517: Facilities Inspection
BP & AR 3550: Food Service/Child Nutrition Program
BP & AR 3551: Food Service Operations/Cafeteria Fund

BP & AR 3553: Free And Reduced-Price Meals

Human Resources

BP & Exhibit 1 4040: Employee Use of Technology
BP 4112.9; BP 4212.9, BP 4312.9: Employee Notifications
Exhibit (1) 4112.9; 4212.9; 4312.9: Employee Notifications
BP 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System)
BP & AR 4119.11; 4219.11; 4319.11: Sex Discrimination and Sex-Based Harassment
AR 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
E(1) 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
BP & AR 4127; 4227; 4327: Temporary Athletic Team Coaches
BP & AR 4157; 4257; 4357: Employee Safety

Human Resources (Continued)

AR 4157.1; 4257.1: Work Related Injuries
AR 4161.1; 4261.1; 4361.1: Personal Illness/Injury Leaves
BP & AR 5126: Awards for Achievement
BP 5141.21: Administering Medication and Monitoring Health Conditions
BP & AR 5144.1: Suspension and Expulsion/Due Process
AR 5144.2: Suspension and Expulsion/Due Process (Student with Disabilities)
BP & AR 5145.3: Nondiscrimination/Harassment
BP & AR 5145.7: Sex Discrimination and Sex-Based Harassments
AR & Exhibit (1) 5145.71: Title IX Discrimination and Sex-Based Harassment Complaint Procedures
BP 5146: Married/Pregnant/Parenting Students
BP 5147: Dropout Prevention

Learning & Teaching

BP & AR 6112: School Day
BP 6142.92: Mathematics Instruction

I. CALL OUT OF CLOSED SESSION ACTIONS

Hector Macias, Assistant Superintendent, Human Resources reported the following call out from Closed Session:

On a motion by Trustee Martinez, a second by Trustee Alvarado, a vote of 5 to 0, the Board of Trustees took action to suspend without pay for five days from employment as a permanent Classified Employee Case #D-2024-25-001 per Ed Code 44939. The District will be coordinating those suspension days.

BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Martinez expressed her gratitude to the audience for attending the Board meeting.

Trustee Alvarado shared about her recent visits to various events and school sites, praising the Certificated and Classified Support Staff for their excellent work with students and their involvement in extracurricular activities. Trustee Alvarado highlighted that OMSD families are delighted with the school's efforts and wished everyone a restful Thanksgiving break.

Trustee Galvez reassured the audience the Board is listening and thanked them for their input. Trustee Galvez commended the Information Services Department for supporting district-wide events and highlighted the success of National School Bus Safety Week. Trustee Galvez also commended the

Print Shop for enhancing the aesthetics of school sites and district offices and concluded her comments by reminding everyone to stay safe in windy conditions.

Trustee Rivas thanked the Ontario Police Officers and OMSD Campus Safety Officers for their presence and the attendees for their contribution to the District's success. Trustee Rivas extended her wishes for a happy and safe Thanksgiving break to all.

SUPERINTENDENT'S COMMENTS

Superintendent Dr. James Q. Hammond expressed appreciation for the public comments and recalled his visits to Vernon Middle School when Ms. Santos taught newcomers. He noted a shift at the secondary level to avoid segregated classrooms and promote inclusion. Dr. Hammond mentioned he would collaborate with Assistant Superintendent Bob Gallagher, Multilingual Learning Director Arlene Rodriguez and Regional Director Kim Tovar to enhance bilingual support for struggling students.

Superintendent Dr. Hammond also thanked Tracy and Trudy for their feedback and reassured every one of the Board's commitments to being effective fiscal stewards while also focusing on maximizing resources for salaries and benefits. Dr. Hammond shared his optimism about this year's negotiations, noting the small differences in benefits and the need for timely meetings. Dr. Hammond stressed the importance of prioritizing salary and benefit discussions to avoid staggered and spaced-out negotiation dates, and urged for more focused meetings to address these and other topics efficiently.

Superintendent Dr. Hammond highlighted community engagement happening across OMSD, noting that approximately 85 parents attended a workshop at the OMSD Parent Ed Center led by Collin Henderson, who also conducted a professional development session at De Anza Middle School later that afternoon. Dr. Hammond thanked Dr. Hughes-Hunter and Irma Sanchez for facilitating these events. Dr. Hammond concluded his comments by highlighting the parent workshop at the West End SELPA, and thanked Dr. Hughes-Hunter for her leadership in having OMSD's Parent Ed Center recognized at a regional level.

INFORMATION/ANNOUNCEMENTS

L1. Holiday Closures: All school will be Closed November 25 – 29, 2024 and District offices are closed November 27 – 29, 2024 in observance of the Thanksgiving Holiday;

L2. Future Agenda Items

(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322);

L3. Next Regular Board Meeting:

November 21, 2024 at 6:00 PM (Open Session) *

Central Language Academy - 415 East G Street, Ontario, CA 91764

Time and location may change.

*Please refer to the posted Agenda or visit our District website,
72-hours prior to the Board Meeting

M. ADJOURNMENT

On a motion from Trustee Alvarado and a second by Trustee Martinez, the Board Meeting adjourned at 6:48 PM, by unanimous vote of 5-0-0 by the Board of Trustees.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen “Kris” Brake, Board Clerk

James Q. Hammond, Ed.D, Superintendent/Board Secretary

BOARD APPROVED:

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP 0410: Nondiscrimination in District Programs and Activities; BP & AR 0450: Comprehensive Safety Plan; BP & AR 0460: Local Control and Accountability Plan; BP 0470: COVID-19 Mitigation Plan (DELETE); BP 0500: Accountability; BP & AR 0510: School Accountability Report Card; BP 0520: Intervention in Underperforming Schools; AR 1220: Citizen Advisory Committees; AR & Exhibit (1 & 2) 1312.4: Williams Uniform Complaint Procedures; BP 1431: Waivers; AR 3350: Travel Expenses; BP & AR 3516: Emergencies and Disaster Preparedness Plan; AR & Exhibit 1 3517: Facilities Inspection; BP & AR 3550: Food Service/Child Nutrition Program; BP & AR 3551: Food Service Operations/Cafeteria Fund; BP & AR 3553: Free And Reduced-Price Meals; BP & Exhibit 1 4040: Employee Use of Technology; BP 4112.9; BP 4212.9, BP 4312.9: Employee Notifications; Exhibit (1) 4112.9; 4212.9; 4312.9: Employee Notifications; BP 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System); BP & AR 4119.11; 4219.11; 4319.11: Sex Discrimination and Sex-Based Harassment; AR 4119.12; 4219.12; 4319.12 : Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures; E(1) 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures; BP & AR 4127; 4227; 4327: Temporary Athletic Team Coaches; BP & AR 4157; 4257; 4357: Employee Safety; AR 4157.1; 4257.1: Work Related Injuries; AR 4161.1; 4261.1; 4361.1: Personal Illness/Injury Leaves; BP & AR 5126: Awards for Achievement; BP 5141.21: Administering Medication and Monitoring Health Conditions; BP & AR 5144.1: Suspension and Expulsion/Due Process; AR 5144.2: Suspension and Expulsion/Due Process (Student with Disabilities); BP & AR 5145.3: Nondiscrimination/Harassment; BP & AR 5145.7: Sex Discrimination and Sex-Based Harassments; AR & Exhibit (1) 5145.71: Title IX Discrimination and Sex-Based Harassment Complaint Procedures; BP 5146: Married/Pregnant/Parenting Students; BP 5147: Dropout Prevention; BP & AR 6112: School Day; BP 6142.92: Mathematics Instruction *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)*

REQUESTED ACTION

Approve the Second Reading and Adoption of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

BACKGROUND INFORMATION

In accordance with the Agreement between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB), and Exhibits (E). The Board routinely reviews and adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

Superintendent's Office

BP 0410: Nondiscrimination in District Programs and Activities

BP & AR 0450: Comprehensive Safety Plan

BP & AR 0460: Local Control and Accountability Plan

(Ref. a 2.1)

Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed

November 21, 2024

Superintendent's Office (Continued)

BP 0470: COVID-19 Mitigation Plan (**DELETE**)
BP 0500: Accountability
BP & AR 0510: School Accountability Report Card
BP 0520: Intervention in Underperforming Schools
AR 1220: Citizen Advisory Committees
AR & Exhibit (1 & 2) 1312.4: Williams Uniform Complaint Procedures
BP 1431: Waivers

Business Services

AR 3350: Travel Expenses
BP & AR 3516: Emergencies and Disaster Preparedness Plan
AR & Exhibit 1 3517: Facilities Inspection
BP & AR 3550: Food Service/Child Nutrition Program
BP & AR 3551: Food Service Operations/Cafeteria Fund
BP & AR 3553: Free And Reduced-Price Meals

Human Resources

BP & Exhibit 1 4040: Employee Use of Technology
BP 4112.9; BP 4212.9; BP 4312.9: Employee Notifications
Exhibit (1) 4112.9; 4212.9; 4312.9: Employee Notifications
BP 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System)
BP & AR 4119.11; 4219.11; 4319.11: Sex Discrimination and Sex-Based Harassment
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BP 5146: Married/Pregnant/Parenting Students
BP 5147: Dropout Prevention

Learning & Teaching

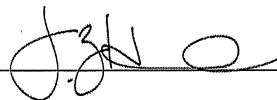
BP & AR 6112: School Day
BP 6142.92: Mathematics Instruction

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies were presented to the Board of Trustees for First Reading at the November 7, 2024 Regular Meeting of the Board of Trustees.

Prepared by: James Q. Hammond, Superintendent

(Ref. a 2.2)



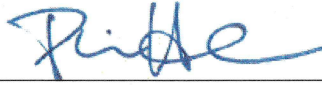
Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed

November 21, 2024

FINANCIAL IMPLICATIONS

None.

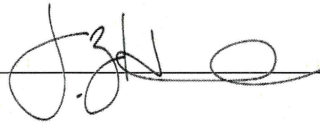
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP 0410: Nondiscrimination in District Programs and Activities; BP & AR 0450: Comprehensive Safety Plan; BP & AR 0460: Local Control and Accountability Plan; BP 0470: COVID-19 Mitigation Plan (DELETE); BP 0500: Accountability; BP & AR 0510: School Accountability Report Card; BP 0520: Intervention in Underperforming Schools; AR 1220: Citizen Advisory Committees; AR & Exhibit (1 & 2) 1312.4: Williams Uniform Complaint Procedures; BP 1431: Waivers; AR 3350: Travel Expenses; BP & AR 3516: Emergencies and Disaster Preparedness Plan; AR & Exhibit 1 3517: Facilities Inspection; BP & AR 3550: Food Service/Child Nutrition Program; BP & AR 3551: Food Service Operations/Cafeteria Fund; BP & AR 3553: Free And Reduced-Price Meals; BP & Exhibit 1 4040: Employee Use of Technology; BP 4112.9; BP 4212.9, BP 4312.9: Employee Notifications; Exhibit (1) 4112.9; 4212.9; 4312.9: Employee Notifications; BP 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System); BP & AR 4119.11; 4219.11; 4319.11: Sex Discrimination and Sex-Based Harassment; AR 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures; E(1) 4119.12; 4219.12; 4319.12: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures; BP & AR 4127; 4227; 4327: Temporary Athletic Team Coaches; BP & AR 4157; 4257; 4357: Employee Safety; AR 4157.1; 4257.1: Work Related Injuries; AR 4161.1; 4261.1; 4361.1: Personal Illness/Injury Leaves; BP & AR 5126: Awards for Achievement; BP 5141.21: Administering Medication and Monitoring Health Conditions; BP & AR 5144.1: Suspension and Expulsion/Due Process; AR 5144.2: Suspension and Expulsion/Due Process (Student with Disabilities); BP & AR 5145.3: Nondiscrimination/Harassment; BP & AR 5145.7: Sex Discrimination and Sex-Based Harassments; AR & Exhibit (1) 5145.71: Title IX Discrimination and Sex-Based Harassment Complaint Procedures; BP 5146: Married/Pregnant/Parenting Students; BP 5147: Dropout Prevention; BP & AR 6112: School Day; BP 6142.92: Mathematics Instruction.

Approved by: James Q. Hammond, Superintendent



Consent Calendar

(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Purchasing and Contracts Report (PCR 2425-06)**

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report (PCR 2425-06).

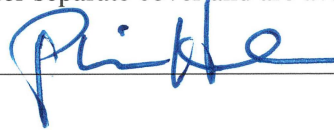
BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

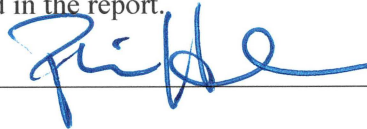
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated in the report.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 2425-06).

Approved by: James Q. Hammond, Superintendent



Purchasing and Contracts Report (PCR 2425-06)

November 21, 2024

The following contracts are included in the November 21, 2024 agenda and are available under separate cover:

1. Contract C-245-247 with **HEAR NOW dba ABRAMSON AUDIOLOGY**, to provide audiology assessments and services to students in special education programs. Effective November 21, 2024 through June 30, 2025. Total cost not to exceed \$50,000. [Originator: OMSD SELPA/Fund: SELPA]
2. Contract C-245-345 with **EYET LLC** to facilitate professional development training on November 22, 2024 or other dates agreed upon by both parties to District special education staff. Effective November 1, 2024 through June 30, 2025. Total cost not to exceed \$1,300. [Originator: OMSD SELPA/Fund: SELPA]
3. Contract C-245-355 with **MARLENE BARBEE** to provide specialized assessments and services to students in special education programs in various areas as listed on the rate sheet. Effective November 1, 2024 through June 30, 2025. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: SELPA]
4. Contract C-245-384 with **BEACH CITIES LEARNING, LLC** to provide specialized academic instruction and services to students with disabilities per their Individualized Education Program (IEP) plan or the recommendation of designated staff. Effective November 1, 2024 through June 30, 2025. Total cost not to exceed rates listed on rate sheet. [Originator: OMSD SELPA/Fund: SELPA]
5. Contract C-245-385 with **SARAH PIKE dba PRACTICAL SOLUTIONS CONSULTING** for professional development and support on the implementation of NetSmart software in the Health & Wellness Services Department. Effective January 1, 2025 through December 31, 2027. Total cost not to exceed \$436,800. [Originator: Learning & Teaching/Fund: SBHIP/CYBHI]
6. Contract C-245-386 with **SOUTHERN CALIFORNIA EDISON** to procure and install infrastructure for six Electric Vehicle Supply Equipment (EVSE) units. Effective October 28, 2024 through October 27, 2034. At no cost to the District. [Originator: Transportation]
7. Contract C-245-390 with **CENTRAL STATE UNIVERSITY COLLEGE OF EDUCATION** to provide opportunities for observation and methods candidates and student teachers to work in a learning and/or teaching classroom situations under the supervision of experienced, licensed, professional teachers. Effective January 1, 2025 through January 1, 2027. At no cost to the District. [Originator: Human Resources]
8. Contract C-245-392 with **TMOORE MOTIVATION LLC** for motivational talk/performance assemblies for students at Central Language Academy and other District sites during the 2024 – 2025 school year. Effective October 31, 2024 through June 30, 2025. Total cost not to exceed \$2,500. [Originator: Business Services/Fund: General]
9. Contract C-245-393 with **iFLY** for STEM field trip for Buena Vista Arts-integrated School GATE students. Field trip includes STEM class with educator, physics demonstration, safety/training class, a lab activity and one flight. Field trip aligns with and supports the science curriculum. Effective November 21, 2024 through June 30, 2025. Total cost not to exceed \$1,400. [Originator: Business Services/Fund: Donations]
10. Contract C-245-394 with **TOPGOLF ONTARIO** for field trip with two hours of Topgolf full experience with educational curriculum for Edison Academy students. Effective only on February 21, 2025. Total cost not to exceed \$1,500. [Originator: Business Services/Fund: Donations]

Purchasing and Contracts Report (PCR 2425-06)

November 21, 2024

11. Contract C-245-395 with **ANTHONY HERNANDEZ dba AH ILLUSIONS, INC.**, to provide magic show assembly as an incentive for students at Kingsley Elementary School. Effective October 28, 2024 through June 30, 2025. Total cost not to exceed \$600. [Originator: Business Services/Fund: Donations]
12. Contract C-245-396 with **CITY OF ONTARIO** for entertainment contract authorizing Wiltsey Middle School Wildcat Brigade & Color Guard to participate in the City of Ontario's Holiday Light Parade. Effective October 28, 2024 through June 30, 2025. District to receive a participation fee not to exceed \$700. [Originator: Business Services/Fund: Donations]
13. Contract C-245-397 with **MANEUVERING THE MIDDLE LLC** for licenses to provide research-based instructional materials to support core instructional programs in mathematics at Oaks Middle School. Effective November 17, 2024 through November 16, 2025. Total cost not to exceed \$1,400. [Originator: Business Services/Fund: General]
14. Contract C-245-399 with **THE CITY OF ONTARIO PLANNING DEPARTMENT** to use the streets bordering the school district offices for the OMSD student cross-country mile run. Effective only on April 25, 2025. At no cost to the District. [Originator: Learning & Teaching]
15. Correction to Amendment M1 to C-245-134 for **YULIANNA ESPINOZA** to provide one-on-one Braille Transcribing Services and Intensive Individualized Services to vision-impaired students and family members. Correction to contract number from C-234-134 to C-245-134 Effective July 1, 2024 through June 30, 2025. Total cost not to exceed \$99,000. [Originator: OMSD SELPA/Fund: SELPA]
16. Amendment M1 to Contract C-234-154 with **NETSMART** for management of electronic health records in the implementation of the San Bernardino Department of Behavioral Health SATS contract. Amendment is to application management fees. Effective July 1, 2023 through June 30, 2026. Amendment cost not to exceed \$2,000 for a revised total cost not to exceed \$18,000. All other properties of agreement remain unchanged. [Originator: Learning & Teaching/Fund: Restricted General]
17. Amendment M1 to Contract C-245-271 with **VESTIS SERVICES, LLC** for rental of custodial supplies District-wide. Effective July 1, 2024 through June 30, 2025. Amendment is to increase cost. New total cost not to exceed \$72,000 annually. All other properties of the agreement remain unchanged. [Originator: Facilities Planning & Operations/Fund: General]
18. Amendment M1 to Contract C-245-285 with **MARK GRIFFITHS** to provide assembly for students at Moreno Elementary School and other District sites during the 2024-2025 school year. Assemblies will promote well-being, kindness, attitude, and personal responsibility. Amendment is to cost, services, and funding source. Additional assembly will be offered at Kingsley Elementary School. Effective August 1, 2024 through June 30, 2025. Amendment cost not to exceed \$900 for a revised total cost not to exceed \$1,800. [Originator: Business Services/Fund: General/Donations]
19. Amendment M1 to Contract C-245-288 with **PRISMATIC MAGIC LLC** to provide Halloween Spooktacular laser light assemblies as an attendance incentive for students at Hawthorne Elementary School. Amendment is to cost and services. Additional assemblies for Monte Vista Elementary School and Ramona Elementary School. Effective August 1, 2024 through June 30, 2025. Amendment cost not to exceed \$3,000 for a revised total cost not to exceed \$4,300. [Original: Business Services/Fund: General]
20. Amendment M2 to Contract C-212-366 with **LINK CORP** for construction management services. Effective September 18, 2022 through December 31, 2025. Amendment is to rate sheet, cost, and term. Total cost not to exceed \$1,650,000. [Originator: Facilities Planning & Operations/Fund: School Facility Program/ Building/General]

Purchasing and Contracts Report (PCR 2425-06)

November 21, 2024

21. Amendment M2 to Contract C-223-397 with **MT. ZION COMMUNITY DEVELOPMENT CORPORATION** to provide instruction for students in support of the Expanded Learning Opportunities Program. Amendment is to term of the original agreement at no additional cost. Effective September 19, 2022 through June 30, 2025. Total cost not to exceed \$33,682. [Originator: Learning & Teaching/Fund: ELOP]
22. Amendment M2 to Contract C-234-420A with **THE DJ COACH** for Expanded Learning Clubs and Activities. Amendment is to increase cost for additional use. Effective July 1, 2024 through June 30, 2025. Amendment to cost not to exceed \$240,000. All other properties of agreement remain unchanged. [Originator: Purchasing/Fund: ELOP]
23. Settlement Agreement-**SA2425-03**, OMSD, in collaboration with the parents, drafted a settlement agreement to provide compensatory education to the student. At no cost to the District.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Acceptance of Gifts/Donations (GDR 2425-05)

REQUESTED ACTION


Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

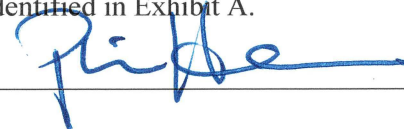
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent

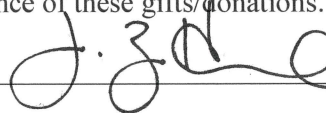


Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on November 21, 2024

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
Mondelez International	Business Services	General	Approx. 8,000 – 10,000 notebooks Approx. 500 Composition Books 15 - Backpacks 60 – Bottles of Hand Sanitizer 40 – Boxes of Tissue 150 – Cases of Sanitizer Wipes 200 – Boxes of Crayon 10 – Packs of Ballpoint Pens 36 – Packs of Pencils 12 – Packs of Markers 24 – Packs of Colored Pencils 12 – Packs of Highlighters 1 – Bag of Random Items (Erasers, glue sticks, index cards, scissors) Estimated Value \$9,000
Friends of Ontario City Library, Inc.	Central Language Academy	Assembly	\$700
Euclid PTO	Euclid Elementary School	Field Trips	\$3,113
Euclid PTO	Euclid Elementary School	Field Trips	\$2,225.80

(Ref. b 4.2)

*For non-monetary items estimated values are provided by the donors.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Adoption of Resolution 2024-25-58, Self-Certifying Increased Federal Micro-Purchase Threshold

REQUESTED ACTION

Approve Adoption of Resolution 2024-25-58, Self-Certifying Increased Federal Micro-Purchase Threshold.

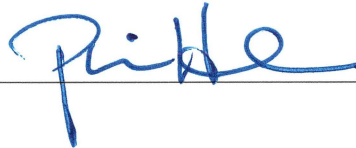
BACKGROUND INFORMATION

Effective January 1, 2024, the California Department of Education raised the bid threshold limit for non-construction, competitively bid contracts to \$114,500. The new bid limit only applies to (1) the purchase of equipment, materials, and supplies; (2) services, except construction services; and (3) repairs.

The District is currently bound by the federal micro-purchase threshold of \$10,000 for applicable transactions funded by federal funds. A "micro-purchase" is an acquisition of supplies or services below the threshold of \$10,000 which does not require formal procurement methods such as competitive bidding.

Pursuant to Code of Federal Regulations, § 200.320, non-federal entities, including local public-school districts, may annually self-certify a micro-purchase threshold of up to \$50,000 if (1) the non-federal entity qualifies as a low-risk auditee, (2) the non-federal entity has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, or (3) a higher threshold would be consistent with state law. Presented as Exhibit A, is Resolution 2024-25-58, Self-Certifying Increased Federal Micro-Purchase Threshold.

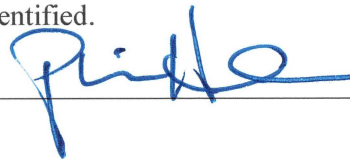
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Adoption of the resolution has no direct fiscal impact. Contracts awarded under the program will be brought individually to the Board with funding information identified.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2024-25-58, Self-Certifying Increased Federal Micro-Purchase Threshold.

Approved by: James Q. Hammond, Superintendent

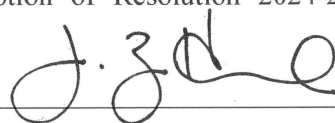


Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Resolution 2024-25-58

Self-Certifying Increased Federal Micro-Purchase Threshold

WHEREAS, pursuant to 48 C.F.R. section 2.101, an acquisition of supplies or services below the threshold of \$10,000 is, for the purpose of federal law, a “micro-purchase” which does not require formal procurement methods such as competitive bidding;

WHEREAS, the ONTARIO-MONTCLAIR SCHOOL DISTRICT (“District”) is currently bound by the federal micro-purchase threshold of \$10,000 for applicable transactions funded by federal funds;

WHEREAS, pursuant to 2 C.F.R. section 200.320, non-federal entities, including local public school districts, may annually self-certify a micro-purchase threshold of up to \$50,000 if (1) the non-federal entity qualifies as a low-risk auditee, (2) the non-federal entity has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, or (3) a higher threshold would be consistent with state law;

WHEREAS, the District may permissibly self-certify a higher micro-purchase threshold under the third potential justification set forth above because it would be consistent with state law, since California has higher thresholds. Specifically, California law requires competitive bidding of public project contracts above \$15,000, as further set forth in Public Contract Code section 20111, a copy of which is attached hereto as **Attachment A**;

WHEREAS, for contracts and purchases for other goods and services, California generally requires competitive bidding for contracts and purchases over \$114,500. This threshold is in accordance with Public Contract Code section 20111(a), as has been adjusted pursuant to statute by the California Department of Education, as documented in the letter attached hereto as **Attachment B**; and

WHEREAS, in accordance with the above, the District is justified in self-certifying a micro-purchase threshold of \$50,000 for contracts other than public projects, and a threshold of \$15,000 for public projects.

NOW, THEREFORE BE IT RESOLVED by the Board as follows:

1. The above recitals are true and correct.
2. The Board hereby self-certifies a limit of \$50,000 for federally funded micro-purchases that are not public projects provided that such purchases comply with all applicable laws.
3. The Board hereby self-certifies a limit of \$15,000 for federally funded micro-purchases that are public projects provided that such purchases comply with all applicable laws.
4. The Board hereby instructs District staff to retain this resolution, as well as its exhibits, for a period of three years, in accordance with 2 C.F.R. § 200.334.

This Resolution shall take effect upon adoption by a majority of all members of the Board.

On motion of _____, and seconded by _____, this resolution was adopted on _____, by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTENTIONS _____

PASSED AND ADOPTED this _____, at a Regular Meeting of the Board of Trustees of the Ontario-Montclair School District.

Elvia M. Rivas, President

ATTEST:

Kristen Brake, Clerk

Attachment A
California Public Contract Code section 20111

- (a) (1) The governing board of any school district, in accordance with any requirement established by that governing board pursuant to subdivision (a) of Section 2000, shall let any contracts involving an expenditure of more than fifty thousand dollars (\$50,000) for any of the following:
- (A) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
 - (B) Services, except construction services.
 - (C) Repairs, including maintenance as defined in Section 20115, that are not a public project as defined in subdivision (c) of Section 22002.
- (2) The governing board shall let the contract to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.
- (b) (1) The governing board shall let any contract for a public project, as defined in subdivision (c) of Section 22002, involving an expenditure of fifteen thousand dollars (\$15,000) or more, to the lowest responsible bidder who shall give security as the board requires, or else reject all bids. All bids for construction work shall be presented under sealed cover, and shall be accompanied by one of the following forms of bidder's security:
- (A) Cash.
 - (B) A cashier's check made payable to the school district.
 - (C) A certified check made payable to the school district.
 - (D) A bidder's bond executed by an admitted surety insurer, made payable to the school district.
- (2) Upon award to the lowest bidder, the security of an unsuccessful bidder shall be returned in a reasonable period of time, but in no event shall that security be held by the school district beyond 60 days from the time the award is made.
- (c) Procurement bid solicitations and awards made by a school district approved to operate at least one federal nonprofit child nutrition program for purchases in support of those programs shall be consistent with the federal procurement standards in Sections 200.318 to 200.326, inclusive, of Part 200 of Title 2 of the Code of Federal Regulations. These awards shall be let to the most responsive and responsible party. The price shall be the primary consideration, but not the only determining factor.
- (d) This section applies to all equipment, materials, or supplies, whether patented or otherwise, and to contracts awarded pursuant to subdivision (a) of Section 2000. This section shall not apply to professional services or advice, insurance services, or any other purchase or service otherwise exempt from this section, or to any work done by day labor or by force account pursuant to Section 20114.
- (e) Commencing January 1, 1997, the Superintendent of Public Instruction shall annually adjust the dollar amounts specified in subdivision (a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce for the 12-month period ending in the prior fiscal year. The annual adjustments shall be rounded to the nearest one hundred dollars (\$100).

Attachment B

Letter from the California Department of Education regarding Bidding Threshold

11/12/24, 3:59 PM

Bid Threshold Adjustment Letter - Correspondence (CA Dept of Education)



Home / Finance & Grants / Accounting / Correspondence

California Department of Education Official Letter

December 5, 2023

Dear County and District Superintendents, County and District Chief Business Officials, and Charter School Administrators:

Annual Adjustment to Bid Threshold for Contracts Awarded by School Districts

Public Contract Code (PCC) Section 20111(a) requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$50,000, adjusted for inflation, to the lowest responsible bidder. Contracts subject to competitive bidding include:

1. Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the school district.
2. Services that are not construction services.
3. Repairs, including maintenance as defined in *PCC* Section 20115, that are not public projects as defined in *PCC* Section 22002(c).

The State Superintendent of Public Instruction (State Superintendent) is required to annually adjust the \$50,000 amount specified in *PCC* Section 20111(a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce, Bureau of Economic Analyst (BEA) for the 12-month period ending in the prior fiscal year. The inflation adjustment is rounded to the nearest one hundred dollars (\$100).

Pursuant to the above calculation, and effective January 1, 2024, the State Superintendent has determined that the inflation adjusted bid threshold will increase from \$109,300 to \$114,500. Shown below are the inflation adjusted bid thresholds for the current and two prior years.

Calendar Year	Bid Threshold	Percentage Change in Implicit Price Deflator
2022	\$99,100	2.48%
2023	\$109,300	10.32%
2024	\$114,500	4.79%

Also note that public projects as defined in *PCC* Section 22002(c), such as construction or reconstruction of publicly owned facilities, have a lower bid threshold of \$15,000 that is not adjusted for inflation. For more information on bidding requirements for all projects, refer to *PCC* sections 20110 to 20118.4.

This letter is posted on the Office of Financial Accountability and Information Services Correspondence web page at <https://www.cde.ca.gov/fg/ac/co/>.

If you have questions regarding this matter, please contact the Office of Financial Accountability and Information Services by email at sacsinfo@cde.ca.gov.

Sincerely,

John Miles, Administrator
School Fiscal Services Division
JM:ml

Last Reviewed: Wednesday, November 06, 2024

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Certificated Personnel Recommendations Report #CERT2425-1121**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Danwa Chen	Teacher-Dual Language/Montera (Correction to site)	11/01/2024
Jingjing (Renae) Mai	Teacher-Dual Language/Montera (Correction to site)	11/01/2024
Laila Murhi	Counselor/ORC/Wiltsey	10/21/2024
Elizabeth Rodriguez	SPED Teacher/Monte Vista	11/01/2024

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Loren Escobedo	Teacher/Haynes to Speech Language Pathologist/Briggs-SPED	11/12/2024
Ruben Medina	Teacher/Edison to Briggs/HR	10/22/2024

REHIRES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

CERTIFICATED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Michelle Almada	Substitute Teacher	11/01/2024
Mary Beans	Substitute Teacher	10/23/2024
Maya Bello	Substitute Teacher	11/01/2024
Ethan Bermudez	Substitute Teacher	10/10/2024
Almani Bishop	Substitute Teacher	11/04/2024
Cindy Cao	Substitute Teacher	10/23/2024

Certificated Personnel Recommendations Report #CERT2425-1121

November 21, 2024

CERTIFICATED SUBSTITUTES (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Celia Torres Carrillo	Substitute Teacher	10/31/2024
Julissa Carrillo	Substitute Teacher	11/06/2024
Zahian Vidal Cortes	Substitute Teacher	10/31/2024
Lauren Diaz	Substitute Teacher	10/30/2024
Leilani Do	Substitute Teacher	10/31/2024
Annabelle Doud	Substitute Teacher	10/28/2024
Ryan Fabre	Substitute Teacher	10/18/2024
Mario Gonzalez	Substitute Teacher	11/05/2024
Eric Martinez	Substitute Teacher	10/25/2024
Jesus Santacruz	Substitute Teacher	11/04/2024
Raymond Santos	Substitute Teacher	10/21/2024
Fadie Shkokani	Substitute Teacher	10/17/2024
Matthew Smith	Substitute Teacher	10/25/2024
Ashley Ulloa	Substitute Teacher	10/30/2024
Yuliana Vasquez	Substitute Teacher	10/18/2024
Evelyn Vazquez-Rodriguez	Substitute Teacher	10/28/2024
Montserrat Velasco	Substitute Teacher	10/17/2024
Emily Waymire	Substitute Teacher	10/21/2024
Kristen Zajac	Substitute Teacher	10/30/2024

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Michelle Araneta	Teacher/Vernon Medical Leave	11/08/2024-12/20/2024
Elizabeth Armijo	SPED Teacher/De Anza Extended Medical Leave	11/04/2024-11/30/2024
Jenine Corona	Speech Language Pathologist/Briggs-SPED Medical Leave	11/25/2024-01/12/2025
Desirae Csurilla	Teacher Arroyo Extended Medical Leave	10/04/2024-11/04/2024
Ivonne Porras	Teacher/Kingsley Extended Medical Leave	11/03/2024-11/11/2024
Daniel Silva	Teacher/Kingsley Medical Leave	10/21/2024-01/29/2025

Certificated Personnel Recommendations Report #CERT2425-1121
November 21, 2024

REQUESTS FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Anna Young	Teacher/Euclid Extended Medical Leave	11/08/2024-11/22/2024

REVISED APPROVED LEAVE OF ABSENCE


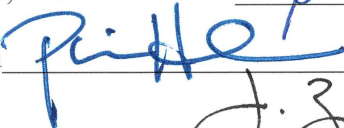

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

Prepared by: Hector Macias, Deputy Superintendent, Human Resources 
Reviewed by: Phil Hillman, Chief Business Official 
Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Classified Personnel Recommendations Report #CLA2425-1121

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Mayra Ayala	IA-Learning Needs/Haynes	11/12/2024
Yhadira Barajas	Student Mentor and Campus Asst./Serrano	10/21/2024
Anita Garcia	Special Needs Program Asst./Mariposa	11/04/2024
Kalani Montano Gutierrez	Instructional Asst./Mission	11/04/2024
Reginaldo Jara Medina	Custodian/Briggs-Operations	11/04/2024
Eva Perez-Miranda	Proctor/El Camino	11/12/2024
Carla Rodriguez	Instructional Asst./Berlyn	11/04/2024
Edith Gaytan Ulloa	Proctor/Euclid	10/14/2024
Felicia Vazquez	Office Asst./Lincoln	11/04/2024

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
David Bliss	IA-Behavior Intervention/El Camino to PE Asst./Briggs-L&T	10/16/2024
Pamela Clark	39-Month List to IA-Learning Needs/Del Norte	10/31/2024
Ashley Flores	Library Media Asst./Haynes 3 hours to 4 hours	10/17/2024
Liliana Gonzalez	Proctor/Elderberry to Food Service Asst. II/Vernon	09/24/2024
Candice Wedding	Proctor/Corona to Instructional Asst./Corona	11/12/2024

CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Jorge Alas	Substitute Custodian	10/23/2024
Yolanda Alvarado	Substitute Classified Trainer	10/04/2024
Isaiah Anguiano	Substitute Classified Trainer	10/09/2024
Richard Arellanes	Substitute Classified Trainer	10/11/2024
Dylan Boyd	Substitute Instructional Asst./Learning Needs Asst.	10/18/2024

Classified Personnel Recommendations Report #CLA2425-1121

November 21, 2024

CLASSIFIED SUBSTITUTES (continued)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Lizet Caceres	Substitute IA/Learning Needs	10/14/2024
Edwin Castellon	Substitute Custodian	11/07/2024
Marielos Chavez	Substitute Proctor	11/01/2024
Ruby Colorado	Substitute Classified Trainer	10/23/2024
Jaxson Coulter	Substitute Classified Trainer	10/14/2024
Erica Escobar	Substitute Proctor	11/07/2024
Miriam Haro	Substitute Food Service Asst./Proctor	10/04/2024
Karina Hernandez	Substitute Food Service Asst.	10/10/2024
Hugo Galvez-Luna	Substitute Custodian	11/01/2024
Esmeralda Becerra Garcia	Substitute Instructional Asst.	10/09/2024
Nylea Garcia	Substitute Instructional Asst.	10/11/2024
Gabriela Gomez	Substitute Car Driver	10/09/2024
Michelle Lopez	Substitute Classified Trainer	10/04/2024
Leslie Magadan	Substitute LVN	10/17/2024
Delia Medina	Substitute Food Service Asst.	11/01/2024
Jason Mejia-Hernandez	Substitute Classified Trainer	10/11/2024
Martina Mitchell	Substitute Clerical	10/09/2024
Destiny Moran	Substitute Classified Trainer	10/14/2024
Nicholus Morquecho	Substitute Classified Trainer/ Student Mentor & Campus Asst.	11/01/2024
Celeste Popoca	Substitute Proctor	10/23/2024
Ginger Ritter	Substitute Car Driver	10/18/2024
Cynthia Rosales	Substitute Learning Needs Asst.	10/28/2024
Marlene Savala	Substitute School Office Asst.	10/23/2024
Sepheren Scorza III	Substitute Classified Trainer	11/05/2024
Dorothy Skates	Substitute Classified Trainer	10/17/2024
Ahmad Tarifi	Substitute PE Asst.	11/05/2024
Mary Thornton	Substitute Classified Trainer	10/11/2024
Angelica Valencia	Substitute IA-Learning Needs	10/16/2024
Gustavo Cruz Vazquez	Substitute Custodian	11/04/2024
Elena Vega	Substitute IA-Learning Needs	10/11/2024
Giselle Zaragoza	Substitute Classified Trainer	11/08/2024

REHIRE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
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None.

SHORT TERM ASSIGNMENT CLASSIFIED PERMANENT EMPLOYEES AND SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Jade Calderon	School Family Outreach Asst./Monte Vista	10/16/2024-01/06/2025

Classified Personnel Recommendations Report #CLA2425-1121

November 21, 2024

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Rebecca Alcala	Head Custodian I/Arroyo Medical Leave	10/24/2024-11/08/2024
Cynthia Contreras	IA-Learning Needs/Haynes Medical Leave	10/28/2024-11/15/2024
Craig Curtis	General Tradesman/Briggs-Operations Extended Medical Leave	07/01/2024-11/22/2024
Maria Delgado	Proctor/Berlyn Medical Leave	11/01/2024-11/29/2024
Autumn Flowers	Custodian/Lincoln Medical Leave	11/05/2024-11/15/2024
Samantha Hampton	School Family Outreach Asst./Lehigh Medical Leave	11/13/2024-11/27/2024
Vanessa Herrera	IA-Learning Needs/Corona FMLA Leave	11/01/2024-12/27/2024
Hector Maldonado	PE Asst./Briggs-L&T Medical Leave	10/02/2024-11/08/2024
Amy Martinez	Lead Food Service Asst./Vineyard Medical Leave	11/07/2024-12/01/2024
Maria Martinez	Proctor/De Anza Medical Leave	11/05/2024-11/19/2024
Anthony Medrano	LVN/Briggs-Health & Wellness Unpaid Leave	10/24/2024-12/15/2024
Jaime Negrete	Delivery Driver/Central Production Kitchen FMLA Leave	10/28/2024-11/08/2024
Karely Ocampo	Early Childhood Education Asst. and IA-Preschool Inclusion/Sultana Medical Leave	10/25/2024-11/15/2024
Monique Orozco	Proctor/Monte Vista Extended Medical Leave	10/27/2024-01/28/2025
Michele Poirier	Executive Asst./Briggs-IS Extended Medical Leave	11/02/2024-12/30/2024

Classified Personnel Recommendations Report #CLA2425-1121

November 21, 2024

REQUESTS FOR LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Alma Quezada	Food Service Asst. I/Kingsley Extended Medical Leave	10/18/2024-10/28/2024
Karen Quezada	PE Asst./Briggs-L&T Medical Leave	11/07/2024-11/18/2024
Rosalie Robles	IA-Learning Needs/Euclid Extended Medical Leave	11/24/2024-12/02/2024
Pilar Rodriguez	School Office Asst. I/Corona Medical Leave	11/01/2024-02/01/2025
Bettina Schaum-Post	Custodian/Howard Extended Medical Leave	10/02/2024-11/25/2024
Lesley Stevens	Food Service Asst. III/Central Production Kitchen Medical Leave	11/04/2024-11/17/2024
Cristina Torres	Proctor/Monte Vista Unpaid Leave	10/29/2024-05/23/2025
Elsa Vallejo	IA-Behavior Intervention/El Camino Extended Medical Leave	10/11/2024-12/31/2024
Michelle Venegas	Speech Language Pathologist Asst./Briggs-SPED Extended Medical Leave	10/29/2024-12/31/2024

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE, LAYOFF AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Mary Sanchez Abrego	Proctor/Kingsley	11/01/2024
Jorge Alas	Custodian/Haynes	10/22/2024
Michele Poirier	Executive Asst./Briggs-IS	12/31/2024
Lizbeth Valdivia	Proctor/Vina Danks	11/12/2024

Classified Personnel Recommendations Report #CLA2425-1121

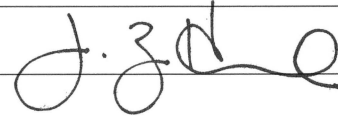
November 21, 2024

Prepared by: Hector Macias, Deputy Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Revised Substitute Pay Rate, Effective January 1, 2025

REQUESTED ACTION

Approve the Revised Substitute Pay Rate, Effective January 1, 2025.

BACKGROUND INFORMATION

The District's current Substitute Pay Schedule was primarily edited to reflect the current compensation provided to substitute employees that serve in the various classifications. The Substitute Pay Schedule is attached as Exhibit A and reflects the following italicized modifications to the Certificated Substitute Pay Schedule: Range I: revised "*Certificated Position*"; revised "*Preschool Permit Teacher*"; and inserted *Substitute Teacher-Afterschool rate at \$32.59 per hour* to align with the current rate paid to other afterschool employees. Range II-Long Term Substitute and Residential Teacher section was edited to denote *Certificated Position* and *Residential Substitute Teacher* on to separate line items for clarification. Lastly, under the Range V section, the following statement was added for Resident University Teachers, to ensure all parties are informed of their obligation, "*Each such participant is solely responsible for all tax consequences of accepting the incentive.*"

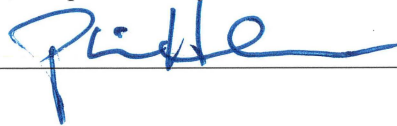
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The estimated cost of the increased substitute pay rate is approximately \$63,661 for the remainder of the current school year and a total annual increase of \$127,322 per school year.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Substitute Pay Rate, Effective January 1, 2025.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

SUBSTITUTE PAY SCHEDULE

Effective: January 1, 2025

Board Approved:

CLASSIFIED SUBSTITUTES	
Range I	\$18.50 per hour
AVID Tutor	
Range II	Step I per diem
Classified Administrator/Confidential Employee	
Range III	Position Range Step A hourly
Classified Position	
CERTIFICATED SUBSTITUTES	
Range I:	
Certificated Position 1-20 days absent	\$180.00 per diem
Preschool Permit Teacher 1-20 days absent	\$26.66 per hour
Substitute Teacher-Afterschool rate	\$32.59 per hour
Range II: Long Term Substitute and Residential Substitute Teacher	
Certificated Position 21+ days absent (Retro to day 1)	\$220.00 per diem
Residential Substitute Teacher	\$220.00 per diem
Preschool Permit Teacher 21+ days absent (Retro to day 1)	\$32.59 per hour
Loyalty incentive to be paid every 50 days worked (all substitute teachers),	\$1,500 stipend
Upwards of three times per academic year	
Range III:	
Certificated Administrator	\$440.00 per diem
Range IV:	
Resident Teacher (Claremont Graduate University Partnership earned annually)	\$35,000 Stipend
Note: Each such participant is solely responsible for all tax consequences of accepting the incentive.	

Consent Calendar

(d) Learning & Teaching

Consent Calendar: (d) Learning & Teaching

NONE

Consent Calendar (e) SELPA

Consent Calendar

e. SELPA: NONE

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Set December 19, 2024 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees**

REQUESTED ACTION

Approve to Set December 19, 2024 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees.

BACKGROUND INFORMATION

Education Code sections 5017, 35143, and 72000(c)(2)(A) require governing boards hold an annual organizational meeting and each Board Member be notified in writing of the date and time selected. Effective January 1, 2022 for a year when an election is held: "In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the second Friday in December following the regular election. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected, in a year in which a regular election for governing board members is conducted, by the board at its regular meeting held immediately before the first day of such 15-day period". As such, this year, the organizational meeting for election of officers and meeting dates for calendar year 2025 must be held at the first Board meeting within 15 days commencing with and including the second Friday in December (December 13 – December 28, 2024). Additionally, the organizational meeting date must be selected by the Board at any regular meeting prior to the first day of this 15-day period.

The November 21, 2024 Regular Meeting date, meets the Education Code timeline for selecting a date for the Annual Organizational Board Meeting and authorizes Superintendent James Q. Hammond to submit the required Organizational Meeting forms to the San Bernardino County Superintendent of Schools.

The Annual Organizational Board Meeting includes election of President, Vice President, Clerk, Legislative Representative, Representative to County Committee on School District Organization, and an Alternate Representative for the County Committee on School District Organization. The Representative for the County Committee serves as its voting representative/elector at the annual October Meeting of School District Organization and each representative shall have one vote for each vacant position to be filled at the 2024 election of members to the County Committee on School District Organization. The alternate serves to represent in the case the Representative is unable to attend the meetings.

At the December organizational meeting, the Board of Trustees will also review and set dates for Board Meetings for the upcoming calendar year. The proposed dates for 2025 Board meetings will be submitted in draft format at the Regular Meeting of November 21, 2024.

Prepared by: James Q. Hammond, Superintendent




Set December 19, 2024 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees
November 21, 2024

FINANCIAL IMPLICATIONS

None.

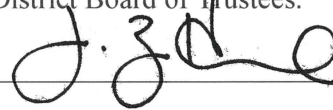
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board Set December 19, 2024 as the Official Date for the Annual Organizational Board Meeting for the Ontario-Montclair School District Board of Trustees.

Approved by: James Q. Hammond, Superintendent



Information/Correspondence

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 21, 2024

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Proposed Calendar of Dates for the Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2025 Calendar Year**

REQUESTED ACTION

Receive for Information the Draft Calendar of Proposed Dates for the Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2025 Calendar Year.

BACKGROUND INFORMATION

Each year, at the Annual Organizational Board Meeting, the Board of Trustees will establish a calendar of meetings for the next calendar year. This is a DRAFT of the proposed 2025 Board meeting dates in preparation for the Annual Organizational Meeting. A schedule of the draft meeting dates is included as Exhibit A. The proposed calendar will be presented to the Board of Trustees for consideration at the Annual Organizational Meeting on December 19, 2024.

It has been District practice that two (2) meetings are scheduled each month. Exceptions are made to the Board meeting schedule based on agenda needs, holiday observances, or vacation schedules for Board and staff members.

Prepared by James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board of Trustees receive for information the draft calendar of proposed dates for the regular meetings of the Ontario-Montclair School District Board of Trustees for the 2025 calendar year.

Approved by: James Q. Hammond, Superintendent

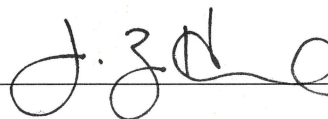


Exhibit A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California
Superintendent's Office

Proposed Board Meeting Dates for Calendar Year 2025

Start of Calendar Year
January 23, 2025**

February 6, 2025
February 20, 2025

March 13, 2025**

April 3, 2025

May 1, 2025
May 15, 2025

June 5, 2025
June 26, 2025**
End of Fiscal Year

July 3, 2025

August 21, 2025

September 18, 2025

October 9, 2025

November 6, 2025
November 20, 2025

December 11, 2025
Annual Organizational Board Meeting

**The location for all meetings are TBD.
Please refer to posted agenda for location
information.**

**Denotes not 1st or 3rd Thursday of the month

2025 Dates for Possible Conflict Consideration

(May affect agenda due dates/preparation/Friday packet/Board meeting dates)

December 22, 2024-January 2, 2025

January 20 (Monday)

February 10 (Monday)

February 17 (Monday)

March 24-28, 2025

April 4-6, 2025

May 22 (Thursday)

May 26 (Monday)

June 19 (Thursday)

July 22-24, 2025

July 4 (Friday)

August 6 (Wednesday)

September 1 (Monday)

November 10 (Monday)

November 11 (Tuesday)

November 24-28, 2025

December 4-6, 2025

December 22, 2025-January 2, 2026

Winter Recess/Holidays

Dr. Martin Luther King Jr. Holiday

Lincoln's Birthday

Presidents' Day

Spring Recess

National School Boards Association Annual Conference

Student Last Day of 2023-2024 School Year

Memorial Day

Juneteenth Holiday

NALEO Annual Conference

Independence Day Holiday

First Day of School 2025-2026

Labor Day Holiday

Floating Holiday

Veterans' Day

Thanksgiving Holiday

2025 CSBA Annual Conference (SAC)

Winter Recess/Holidays



Ontario-Montclair School District
Superintendent's Office
950 West "D" Street Ontario, CA 91762
Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: info@omsd.net